



**September 25, 2018
Board Room 3
10:00 a.m.**

Call to Order – Laura P. Verdun MA, CCC-SLP, Vice-Chair

- Welcome
- Emergency Egress Procedures

Ordering of Agenda – Ms. Verdun

Introduction of New Board Members and Staff

Public Comment – Ms. Verdun

The Board will receive all public comment related to agenda items at this time. The Board will not receive comment on any regulatory process for which a public comment period has closed or any pending or closed complaint or disciplinary matter.

Approval of Minutes – Ms. Verdun

June 5, 2018 – Full Board Meeting

Pages 2-4

Agency Director’s Report - David Brown, DC

Regulatory Report – Elaine Yeatts

- Endorsement requirements (fast track action) – Effective 9/20/2018
- Proposed Legislation for 2019

Pages 5-6

Discussion Items – Leslie Knachel

- Review of Guidance Document 30-5 Equivalent Accrediting Body
- Update on continuing education audit

Page 7

Board Counsel Report – Charis Mitchell

President’s Report – Ms. Verdun

Board of Health Professions’ Report – Ms. Verdun

Staff Reports

Pages 8-11

- Executive Director’s Report – Ms. Knachel/Anthony Morales
 - Paperless Workgroup
 - Per Diem Policy
 - Expiration Date Change
 - Board Member Handbooks
 - Virtru Encryption
 - Travel and Hotel Reservations
 - Board Calendar

New Business – Ms. Verdun

Board Elections

Next Meeting – February 19, 2019

Meeting Adjournment – Ms. Verdun

This information is in DRAFT form and is subject to change.

**BOARD OF AUDIOLOGY AND SPEECH-LANGUAGE PATHOLOGY
MEETING MINUTES
JUNE 5, 2018**

TIME AND PLACE: The Board of Audiology and Speech-Language Pathology (Board) meeting was called to order at 10:05 a.m. on Tuesday, June 5, 2018, at the Department of Health Professions (DHP), Perimeter Center, 9960 Mayland Drive, 2nd Floor, Board Room 3, Henrico, Virginia.

PRESIDING OFFICER: A. Tucker Gleason, Ph.D., CCC-A

MEMBERS PRESENT: Lillian B. Beahm, Au. D, CCC-A
Kyttra Burge, Citizen Member
Bradley W. Kesser, M.D.
Laura Purcell Verdun, MA, CCC-SLP

MEMBERS NOT PRESENT: Corliss V. Booker, Ph.D., APRN, FNP-BC
Angela W. Moss, MA, CCC-SLP

QUORUM: With five members of the Board present, a quorum was established.

STAFF PRESENT: Leslie L. Knachel, Executive Director
David E. Brown, D.C., DHP Director
Barbara Allison-Bryan, M.D., Chief Deputy Director
Elaine Yeatts, Senior Policy Analyst
Charis Mitchell, Assistant Attorney General, Board Counsel
Carol Stamey, Operations Manager

OTHERS PRESENT: No others were present.

ORDERING OF AGENDA: There were no changes to the agenda.

PUBLIC COMMENT: No public comment was presented.

APPROVAL OF MINUTES: Ms. Burge moved to approve the February 13, 2018, meeting minutes as presented. The motion was seconded and carried.

DIRECTOR'S REPORT: Dr. Brown introduced Dr. Allison-Bryan, Chief Deputy Director and other recent appointments. He discussed the agency's involvement in various projects.

Recognition of board members
Ms. Knachel recognized Dr. Beahm, Ms. Verdun and Dr. Gleason for their service to the Board.

Ms. Knachel also recognized Ms. Stamey who will be retiring August 1, 2018, and Ms. Blount who will be accepting a new position outside of the agency.

REGULATORY REPORT: Ms. Yeatts reminded the Board that a fee reduction is effective for the upcoming renewal in December 2018 and the licensure expiration date is changed to June 30, 2020. She recommended that notification be sent to the licensees regarding the changes.

DISCUSSION ITEMS:

Healthcare Workforce Data Survey

Ms. Carter provided an updated presentation of the Healthcare Workforce Data Survey.

Follow-up on Accreditation Commission for Audiology Education (ACAE)

Ms. Knachel presented additional information, as requested in the previous meeting, regarding recognition of ACAE as an accrediting body for audiology programs. Ms. Knachel noted that the request would apply to audiologists seeking provisional licensure under the requirements of regulation 18VAC30-21-70(A)(2)(a). Additionally, she noted that the Board could address the request through a guidance document pending revision of the regulations.

Dr. Beahm moved to include ACAE as an accrediting body for audiology programs as referenced in 18VAC30-21-70(A)(2)(a) of the *Regulations Governing the Practice of Audiology and Speech-Language Pathology*. The motion was seconded and carried.

Guidance Document Review

Ms. Yeatts informed the Board that its Guidance Documents required periodic review. The Board discussed the following specific guidance documents:

- 30-1 Sanctioning Reference Points;
- 30-2 By-Laws;
- 30-3 Confidential consent agreements; and
- 30-4 Delegation of informal fact-finding.

Ms. Burge moved to re-adopt Guidance Documents 30-2, 30-3 and 30-10. The motion was seconded and carried.

Ms. Verdun indicated that the Board of Health Professions will be reviewing the Sanctioning Reference Points and will make recommendations to the Board. The Board took no action on Guidance Document 30-1.

Ms. Verdun moved to rescind Guidance Document 30-4. The motion was seconded and carried.

Update on Continuing Education Audit

Ms. Knachel reported that CE audit notifications have gone out and is still in process.

BOARD COUNSEL REPORT:

Ms. Mitchell noted that there was no report to present.

PRESIDENT'S REPORT:

Dr. Gleason had no report; however, stated that she was grateful for the experience of having served on the board.

BOARD OF HEALTH PROFESSIONS' REPORT:

Ms. Verdun reported that the board was meeting later this month. She further reported that the agency's new logo had been deployed and the study on licensure of art therapists was ongoing.

STAFF REPORTS:

Executive Director's Report

Ms. Knachel provided an overview of licensure statistics, specifically, noting the high volume of applicants at this time.

Discipline Report

Ms. Blount provided an overview of caseload statistics. Additionally, Ms. Blount informed the Board that the training session on "Probable Cause" review will occur after new board member appointments.

NEW BUSINESS:

Board Elections

Based on guidance received regarding elections, the Board took no action on elections during this meeting. Elections will occur at the next meeting.

NEXT MEETING:

The next scheduled full board meeting is September 25, 2018.

ADJOURNMENT:

The meeting adjourned at 11:47 a.m.

A. Tucker Gleason, Ph.D., CCC-A
Chair

Leslie L. Knachel, M.P.H
Executive Director

Date

Date

Changes to Endorsement Requirements (Effective 9/20/2018)

18VAC30-21-50

Part II

Requirements for Licensure

18VAC30-21-50. Application requirements.

A. A person seeking a provisional license or licensure as an audiologist, a speech-language pathologist, or a school speech-language pathologist shall submit:

1. A completed and signed application;
2. The applicable fee prescribed in 18VAC30-21-40, or in the case of an application for licensure as an audiologist, a speech-language pathologist, or a school speech-language pathologist following issuance of a provisional license, the difference between the provisional licensure fee and the application licensure fee;
3. Documentation as required by the board to determine if the applicant has met the qualifications for licensure;
4. An attestation that the applicant has read, understands, and will comply with the statutes and regulations governing the practice of audiology or speech-language pathology; and
5. If licensed or certified in another United States jurisdiction, verification of the status of the license or certification from each jurisdiction in which licensure or certification is held.

B. An incomplete application package shall be retained by the board for a period of one year from the date the application is received by the board. If an application is not completed within the year, an applicant shall reapply and pay a new application fee.

18VAC30-21-80

18VAC30-21-80. Qualifications for licensure by endorsement.

An applicant for licensure in audiology or speech-language pathology who has been licensed in another United States jurisdiction ~~may~~ shall apply for licensure in Virginia in accordance with application requirements in 18VAC30-21-50 and submission of documentation of:

1. Ten continuing education hours for each year in which he has been licensed in the other jurisdiction, not to exceed 30 hours, or a current and unrestricted Certificate of Clinical Competence in the area in which he seeks licensure issued by ASHA or certification issued by the American Board of Audiology or any other accrediting body recognized by the board. Verification of currency shall be in the form of a certified letter from a recognized accrediting body issued within six months prior to filing an application for licensure;
2. Passage of the qualifying examination from an accrediting body recognized by the board;
3. Current status of licensure in ~~another~~ any other United States jurisdiction showing that the license is current and unrestricted or if lapsed, is eligible for reinstatement and that no disciplinary action is pending or unresolved. The board may deny a request for licensure to any applicant who has been determined to have committed an act in violation of 18VAC30-21-160; and
4. Evidence of active practice in another United States jurisdiction for at least one of the past three years or practice for six months with a provisional license in accordance with 18VAC30-21-70 and by providing evidence of a recommendation for licensure by his supervisor.

Department of Health Professions

2019 Session of the General Assembly

A BILL to amend the *Code of Virginia* by amending §§ 54.1-2402.1, 54.1-3002, and 54.1-3603 of the Code of Virginia relating to member appointments for health regulatory boards and composition of the Boards of Nursing and Psychology.

Be it enacted by the General Assembly of Virginia:

1. That §§ 54.1-2402.1, 54.1-3002, and 54.1-3603 of the *Code of Virginia* are amended and reenacted as follows:

§ 54.1-2402.1. Appointments, removals, and limitation of terms of members of regulatory boards.

A. Except as otherwise expressly provided, members shall be appointed by the Governor and may be removed by him as provided in subsection A of § 2.2-108. Any vacancy occurring other than by expiration of term shall be filled for the unexpired term. Members shall hold office after expiration of their terms until their successors are duly appointed and have qualified.

All members of regulatory boards appointed by the Governor for terms commencing on or after July 1, 1988, shall be appointed for terms of four years. No members shall serve more than two successive full terms on any regulatory board.

B. Upon recommendation of the Director of the Department to the Secretary of the Commonwealth, the Governor may extend the four-year term of a member for an additional one or two years for the purpose of staggering the terms of members on a health regulatory board.

§ 54.1-3002. Board of Nursing; membership; terms; meetings; quorum; administrative officer.

The Board of Nursing shall consist of 14 members as follows: eight registered nurses, at least two of whom are licensed nurse practitioners; ~~three~~ two licensed practical nurses; ~~and three~~ citizen members; ~~and one member who shall be a registered nurse or a licensed practical nurse.~~ The terms of office of the Board shall be four years.

The Board shall meet ~~each January~~ at least annually and shall elect officers from its membership ~~a president, a vice president, and a secretary~~. It may hold such other meetings as may be necessary to perform its duties. A majority of the Board including one of its officers shall

Virginia Board of Audiology and Speech-Language Pathology

Equivalent Accrediting Body

Applicable Regulations

18VAC30-21-70. Provisional licensure.

A. Provisional license to qualify for initial licensure. An applicant may be issued a provisional license in order to obtain clinical experience required for certification by ASHA, the American Board of Audiology, or any other accrediting body recognized by the board. To obtain a provisional license in order to qualify for initial licensure, the applicant shall submit documentation that he has:

1. Passed the qualifying examination from an accrediting body recognized by the board; and

2. Either:

a. For provisional licensure in audiology, successfully completed all the didactic coursework required for the doctoral degree as documented by a college or university whose audiology program is accredited by the Council on Academic Accreditation of ASHA or an equivalent accrediting body; or

b. For provisional licensure in speech-language pathology, successfully completed all the didactic coursework required for a graduate program in speech-language pathology as documented by a college or university whose program is accredited by the Council on Academic Accreditation of the American Speech-Language-Hearing Association or an equivalent accrediting body.

Guidance

For the purpose of issuing provisional licensure in audiology, the Board has determined that the Accreditation Commission for Audiology Education (ACAE) is “an equivalent accrediting body” for documentation of didactic coursework required for the doctoral degree, as specified in 18VAC30-21-70 A 2 (a).



Virginia Department of
Health Professions

76-90.04 Compensation for members of appointed bodies

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Policy Name	Compensation for members of appointed bodies		Policy Number	76-90.04
Section Title	Policy Implementation	Section Number	76-90	Former Policy No.
Approval Authority	Agency Director		Effective Date	6/28/2018
Responsible Executive	Agency Director		Revised Date	6/5/2018
Responsible Office	Director's Office		Last Reviewed	6/5/2018
Responsible Reviewer	Yeatts, Elaine			

Purpose:

To compensate board members and provide for adequate controls for purposes of budgeting and payment of such members.

Policy:

The Department of Health Professions recognizes the valuable contribution provided by citizens of the Commonwealth who devote their time and talent to the appropriate regulation of health care providers. To this end the agency will budget for and compensate members consistent with the 2017 Budget Bill and § 2.2-2813 of the *Code of Virginia*.

Authority:

The Budget Bill for 2018-20:

Notwithstanding any other provision of law, any citizen member of any body described in this paragraph who is appointed at the state level, or designated an official member of such body, pursuant to an act of the General Assembly or a resolution of a house of the General Assembly that provides for the appointment or designation, shall receive compensation solely for each day, or portion thereof, of attendance at an official meeting of the same. In no event shall any citizen member be paid compensation for attending a meeting of an advisory committee or other advisory body. Subject to any contrary law that provides for a higher amount of compensation to be paid, compensation shall be paid at the rate of \$50 for each day, or portion thereof, of attendance at an official meeting.

§ 2.2-2813. Definitions; compensation and expense payments from state funds for service on collegial bodies.

A. As used in this chapter:

"Compensation" means any amount paid in addition to reimbursement for expenses.

"Expenses" means all reasonable and necessary expenses incurred in the performance of duties.

"Salary" means a fixed compensation for services, paid to part-time and full-time employees on a regular basis.

B. Subject to the provisions of subsections C and D, members of boards, commissions, committees, councils and other collegial bodies, who are appointed at the state level, shall be compensated at the rate of \$50 per day, unless a different rate of compensation is specified by statute for such members, plus expenses for each day or portion thereof in which the member is engaged in the business of that body. The funding for the compensation and reimbursement of expenses of members shall be provided by the collegial body or, if funds are not appropriated to the collegial body for such purpose, by the entity that supports the work of the collegial body. The collegial body or supporting agency shall reimburse the Clerk of the Senate and the Clerk of the House of Delegates for expenditures incurred in providing compensation and expenses of their respective members for service on the collegial body.

C. Full-time employees of the Commonwealth or any of its local political subdivisions, including full-time faculty members of public institutions of higher education, shall be limited to reimbursement for such employee's expenses.

D. No member shall receive total compensation for a single day of more than one payment of the highest per diem amount specified in subsection B for attending meetings and for services performed that day for all boards, commissions, or other similar bodies, of which such person is a member, including all committees, subcommittees, or other related entities of such boards, commissions, or other similar bodies. Whenever a member performs services or attends two or more meetings in a single day for two or more boards, commissions, etc., compensation and expenses shall be prorated among the bodies served.

E. A nonlegislative member of a state board, commission, committee, council, or other state collegial body, which body is required by law to meet at least three times per year, shall, for any compensation or expense reimbursement from funds drawn from the state treasury, be required to participate in the Electronic Data Interchange Program administered or authorized by the Department of Accounts as a condition of accepting such appointment.

Procedures:

I. Members of any standing body whose establishment and membership is specifically required pursuant to Subtitle III of Title 54.1 of

the *Code of Virginia* shall be deemed eligible for \$50.00 per day plus reasonable and necessary expenses for each day or portion thereof in which the member is attending an official meeting;

2. Nothing in this policy shall be construed as authorizing more than \$50 in compensation per day per member including circumstances where a person is holding seats on more than one body. Compensation may be prorated among bodies for service among bodies.
3. Nothing contained in the policy shall be construed as authorizing per diem payment for full time employees of the Commonwealth or its political subdivisions which is prohibited by §2.2-2813.C of the *Code*.
4. Nothing contained in this policy shall be construed to authorize per diem compensation for members of ad hoc or advisory bodies that are not created in statute.
5. The \$50.00 per diem may be paid for attendance at a called meeting of the Board which is held by telephone conference call for the purposes of voting on a summary suspension or consideration of modification of Board orders.
6. The \$50.00 per diem may not be paid for attendance at professional conferences, meetings or workshops (unless there is a public, noticed meeting of the Board held in conjunction with such a meeting) and may not be paid for review of cases or meeting materials.
7. The Accounting Director may require the registration of members to include membership, address, social security number and employment status to facilitate compliance with law, regulation, requirements of the State Comptroller, or this policy.

Board of Audiology and Speech-Language Pathology

Regulatory Update for Licensure Renewal

Fee Reduction and Expiration Date Change

All licensees of the Board of Audiology and Speech-Language Pathology with a license expiring on December 31, 2018, will receive notification to renew by this date. Pursuant to a regulatory change effective May 2, 2018, the renewed license issued will have a June 30, 2020, expiration date. Going forward, the expiration date will be June 30 of each year. There is no licensure renewal in 2019.

During the licensure period of January 1, 2019 and June 30, 2020, the required 10 hours of continuing education (CE) will remain the same. Please be aware that the Board conducts CE audits following renewal periods.

To review the specific changes related to renewals **CLICK HERE** (link to <http://townhall.virginia.gov/L/ViewXML.cfm?textid=12419>)

To review the *Regulations Governing the Practice of Audiology and Speech-Language Pathology* **CLICK HERE** (link to current regulations)

Questions may be directed to audbd@dhp.virginia.gov
Please put "Renewal Changes" in subject line of email

Website: Board of Audiology and Speech-Language Pathology

AUDIOLOGY AND SPEECH-LANGUAGE PATHOLOGY

2019 CALENDAR

FEBRUARY 19, 2019 (Tuesday)	BR 3 10:00 AM – 3:00 PM	BOARD MEETING
FEBRUARY 19, 2019 (Tuesday)	BR 3/HR 6 9:00 AM	INFORMAL CONFERENCE(S)
July 2, 2019 (Tuesday)	BR 3 10:00 AM – 3:00 PM	BOARD MEETING
July 2, 2019 (Tuesday)	BR 3/HR 6	INFORMAL CONFERENCE(S)
NOVEMBER 12, 2019 (Tuesday)	BR 3 10:00 AM – 3:00 PM	BOARD MEETING
NOVEMBER 12, 2019 (Tuesday)	BR 3/HR 6	INFORMAL CONFERENCE(S)